## **Payment Policies**



# Season 11 Classes Begin August 18th, 2025

Annual Registration Fee – \$40 per dancer

**AUTOPAY REQUIREMENT:** All Legacy accounts, including Legacy Stars competition team members, are required to have an ACH, debit, or credit card on file. This card will be automatically charged on the 1st of each month for any balances due, including tuition, installments, costume fees, competition fees, and any other charges related to The Legacy Dance Studio.

If you prefer to pay by cash or check, payment must be received and processed by the 28th of the month. Otherwise, your card on file will be charged on the 1st.

No exceptions.

### Calendar of Fees

Annual Registration - \$40 registration Fee (pay with 1st payment installment)

August 1<sup>st</sup> – Payment Installment 1 (initial registration and 1<sup>st</sup> month's payment)

September 1<sup>st</sup> – Payment Installment 2

October 1<sup>st</sup> – Payment Installment 3

October 1<sup>st</sup> – Costume Deposits Posted to Online Accounts (\$100 each)

October  $25^{th}$  – Costume Deposits Due (\$100 each) \*\$125 after this date

November  $1^{st}$  – Payment Installment 4

 $December \ 1^{st}-Payment \ Installment \ 5$ 

January 1st – Payment Installment 6

February  $1^{st}$  – Payment Installment 7

March 1<sup>st</sup> – Payment Installment 8

April1st – Payment Installment 9

April/May TBA - Showcase Tickets on Sale Online Only

 $May \ 1^{st}-Payment \ Installment \ 10$ 

May TBA – Showcase Tickets on Sale Online Only

Showcase June 5<sup>th</sup> and 6<sup>th</sup> 2026– News Journal Center \*subject to change

Scan the QR Code to Read More About our Payment Policies



Prices listed below are based on the hours of dance per week. Payment Installments are based on the number of weeks in the season. August through May.

For example: 1 Hour of Dance Per Week Equals \$79 per month

0 hours 45 minutes \$ 75.00 Per Month  1 hours 0 minutes \$ 79.00 Per Month  5 hours 30 minutes \$ 195.00 Per Month  1 hours 15 minutes \$ 88.00 Per Month  5 hours and 45 minutes \$ 200.00 Per Month  1 hours 30 minutes \$ 95.00 Per Month  6 hours 0 minutes \$ 205.00 Per Month
1 hours 15 minutes \$ 88.00 Per Month 5 hours and 45 minutes \$ 200.00 Per Month
1 hours 30 minutes \$ 95.00 Per Month 6 hours 0 minutes \$ 205.00 Per Month
1 hours 45 minutes \$ 99.00 Per Month 6 hours and 30 minutes \$ 210.00 Per Month
2 hours 0 minutes \$ 104.00 Per Month 6 hours and 45 minutes \$ 215.00 Per Month
2 hours 15 minutes \$ 110.00 Per Month 7 hours 0 minutes \$ 220.00 Per Month
2 hours 30 minutes \$ 120.00 Per Month 7 hours 30 minutes \$ 225.00 Per Month
2 hours 45 minutes \$125.00 Per Month 7 hours and 45 minutes \$ 230.00 Per Month
3 hours 0 minutes \$ 130.00 Per Month 8 hours 0 minutes \$ 235.00 Per Month
3 hours 15 minutes \$ 140.00 Per Month 8 hours 30 minutes \$ 240.00Per Month
3 hours 30 minutes \$ 150.00 Per Month 9 hours 0 minutes \$ 250.00 Per Month
3 hours 45 minutes \$ 155.00 Per Month 9 hours 30 minutes \$260.00 Per Month
4 hours 0 minutes \$ 165.00 Per Month 10 hours 0 minutes \$270.00 Per Month
4 hours 15 minutes \$ 170.00 Per Month 10 hours and 30 minutes \$280.00Per Month
4 hours 30 minutes \$ 175.00 Per Month 11 hours and 0 minutes \$290.00 Per Month
4 hours and 45 minutes \$180.00 Per Month 11 hours and 30 minutes \$300.00 Per Month
5 hours and 0 minutes \$185.00 Per Month 12 hours and 0 minutes \$310 Per Month

## **Payment Policies**

Annual Registration Fee - \$40 per dancer

### **Legacy Account Statement**

- Monthly Payment Installment Payment Due Date: The 1st of Every Month
  - You may log in and make a manual payment at any time before the 1st, at your convenience.
  - o If your account has a balance on the 1st of the month, Autopay WILL process the payment.
  - o If your account has a zero balance, Autopay will NOT process.

#### **Click Here for Payment, Online Registration, and Parent Portal:**

AUTOPAY REQUIREMENT: All Legacy accounts and Legacy Stars competition team members will require an ACH, Debit or Credit Card on FILE that will be ran on the 1st of each month for balances due, payment installments, costume payments, competition payments or other payments associated with The Legacy Dance Studio.

There are 10 monthly payment installments per season (August through May).

## **Payment Information**

Legacy Payment Installments are an annual payment based on the number of weeks out of the season, including Holidays and Breaks. This annual fee is broken into 10 monthly payments (Aug-May) for your convenience OR you can pay the annual fee in one lump sum. Installments are DUE by the 1st of each month and will be run on autopay. To pay cash or check before the first, there is a 2-week window to do so. Cash or check payments must be processed 2-3 days BEFORE the 1st or your autopay will be run.

FULL ACCOUNT BALANCE WILL BE RAN ON autopay on the 1st. All legacy account holders are required to keep payment information updated. \*no exceptions

Autopay Online payments are accepted through your Legacy Dance Studio Parent Portal with Credit, Debit or ACH. Convenience Fees due apply. https://thelegacydancestudio.com/register-and-pay/

\*Statements will be posted to your ONLINE ACCOUNT 2 weeks before your bill is due.

Monthly Installments are for The Legacy Dance Studio Professional Services rendered, including the securing of your child's placement in curriculum, instruction, and performances.

You will Pay Installments for the Dance Season for the Months August, September, October, November, December, January, February, March, April, May. Please make sure to include your child's name and payment details with each check to ensure your payment is applied properly

All payments must be received on time to participate in performances, competitions, showcases or community events. (MUST PAY MAY INSTALLMENT AND FULL BALANCES TO PARTICIPATE IN SHOWCASE.)

REGISTRATION FEES: There is an annual Registration fee of \$40 per student. Registration fee and 1st month's payment installment are due at the time you register.

LATE FEES: After the 15th of the month, overdue payments will be assessed as a non-refundable \$25.00 late fee. This fee will rise if not paid after 30 days and continue to rise until paid.

The Legacy Dance Studio is not responsible for problems associated with payments or accounts split between divorced parents. All payment arrangements must be made between the two parties, without the involvement of The Legacy Dance Studio.

### UNDER NO CIRCUMSTANCE CAN THE LATE FEE BE REVERSED UNLESS THE FOLLOWING SITUATIONS APPLY.

#### **Examples:**

Medical – Note from Dr. that dancer cannot participate or hospitalization for medical problems

Life Change- Loss of job, family status change, death of a family member

Installment Reimbursements are only available if 2 or more classes in a month are cancelled and make up classes are not offered. Not including weather or other unanticipated closures due to circumstances out of The Legacy Dance Studio's Control (weather/natural disaster/unnatural disaster).

The Legacy Dance Studio will take all reasonable steps to offer at least 1 makeup date for any cancelled classes.

## **Payment Installment Refund Policy**

After the 15th of the month, overdue payments will be assessed with a fee in the form of a non-refundable \$25.00 late charge added to the current month's payment. LATE FEES WILL increase AFTER 30 DAYS.

There are no refunds on Showcase Costumes, under any circumstance once they are ordered.

Please make sure to include your child's name with each check to ensure your payment is applied properly

Payments can be submitted to Miss Shannon directly. Or You may use our Legacy Online Parent Portal for single and automatic online payments.

A \$30.00 fee will be charged for all returned checks.

As of January 1st, 2018, postdated checks will no longer be accepted at Legacy.

We offer Military and Sibling Discounts of 10%

\*Discounts cannot be combined (Excluding Military Discounts and Specials can be combined with existing discounts)

If a student decides not to continue dance classes and the monthly installment has already been paid, refund will only be given under these explicit circumstances.

- -Moved Out of Area/Out of State
- -Illness or Medical Condition/Family Emergency

### **Absences**

If a dancer misses class for an illness, injury, or family emergency for more than 2 weeks or for an extended period, reimbursements/refunds will only be available if makeup class options are not offered by The Legacy Dance Studio for a class/class of equal value.

### Withdraw from Classes

To withdrawal from class, please notify Shannon Thomas through email at shannon@thelegacydancestudio.com to stop invoices and charges on your account and Autopay. If you do not notify us, your dancer will not be withdrawn from the class and your account will not be cancelled.

If a Legacy family decides to withdraw their student from all classes for any reason other than a qualified medical or family life change, any balances past due or any installment payments missed, even while inactive, would need to be paid in full to return and participate in the end of year Showcase or Re-register in the Fall.

#### **Examples:**

Medical – Note from Dr. that dancer cannot participate or hospitalization for medical problems

Life Change- Loss of job, family status change, death of a family member

## **Class Cancellations**

IMPORTANT: We do not automatically cancel dance classes if there is no school, please refer to our monthly calendar below for no class dates.

The Legacy Dance Studio Payment Installment Reimbursements are only available if 2 or more classes in a month are cancelled and make up classes are not offered live or through ZOOM Live Stream or Pre-recorded YouTube Videos.

This refund policy DOES NOT include closures due to weather or other unanticipated closures due to circumstances out of The Legacy Dance Studio's Control (weather/natural disaster/unnatural disaster/act of God).

This refund policy DOES NOT include Local, State or Federal Mandated Closures.

This refund policy DOES NOT include withdrawal from classes because they are online. With Virtual Options available – The Legacy Dance Studio will take all reasonable steps to continue to offer classes, no matter the circumstances of the situation.

## **Class Policies**

- 1. Each child must have his/her dance shoes at each practice.
- 2. <u>Dance shoes should not be worn outside, and street shoes are not to be worn on the studio floors.</u> Please take off your street shoes before walking into the studio.
- 3. Any jewelry or extra accessories should be left at home and are not permitted in class.
- 4. Please put your name on all articles of clothing and shoes. The Legacy Dance Studio is not responsible for lost or stolen articles.
- Classes Begin August 18<sup>th</sup>, 2025

## **Dancers Expectations**

- Please do not bring gum, food, or drinks into the studio.
- Make sure to dispose of any trash that may be left behind.
- Please remain quiet in the waiting room until your class.
- No Cell Phone or Social Media use while in the dance studio or during class time.
- Please be respectful of yourself, your classmates, and your instructors.
- Positive attitude and willingness to work with others.
- No whispering in dance class.

## **Parents Expectations**

- If you have questions or concerns—please TELL US! If instructors are busy with classes, we will call and decide when to speak or meet with you at a convenient time.
- Please come into the Studio and make sure you have received any current information that may have been handed out, this is especially important at recital time.
- Notify instructors of any difficulties your child may have.
- Please call if your child is going to be absent or needs to leave early.
- Pay monthly installments and fees on time by the 1<sup>st</sup> of the month.
- Please make sure to review this handbook and all guidelines with your child.
- No parent is allowed in the dance studio at any time, unless invited by Mrs. Shannon.

All Legacy Parents will have an online account through Dance Studio Pro. Please expect to receive emails, texts, and phone calls through this account. Please login frequently to stay up to date on the latest information.

https://dancestudio-pro.com/online/thelegacydancestudio

- The Legacy Dance Studio is not responsible for missed information if you unsubscribe to the Dance Studio Pro Service or DO NOT LOGIN into your account or email associated with the account.
- The Legacy Dance Studio is not responsible for lost or stolen items.

## Scan this QR Code to see all our Studio Polices:

